

## TEAM WORK PLAN

Your initial work plan is a starting point - it will be continually updated throughout the duration of the project. Plan out your project using the following headings.

### SAMPLE TABLE OF CONTENTS

#### DRIVING QUESTION

- What main question(s) does your team want to answer by the end of term?
  - **Example:** how much water do all of the washrooms consume? How can we reduce water consumption in washrooms at our school?

#### AREAS OF FOCUS

- What areas of consumption in the school will our team chose to examine?
  - **Example:** Our team will focus on water consumption in washrooms by examining all of the sinks, toilets and urinals in every washroom in the school.

#### PROCESS

- What will you need to know to answer your question?
  - **Example:**
    1. Sinks: flow rate (how much water flows out of the taps when they are turned on), how many sinks there are, how often they are used.
    2. Toilets: how many are there, how much water they use when flushed, how often are they used.
    3. Urinals: how many are there, how much water they use when flushed, how often are they used.

#### EQUIPMENT AND RESOURCES REQUIRED

- What equipment/resources will you need to collect your data?
  - **Example:**
    1. We need to talk to the custodial staff about working in the washrooms.
    2. Equipment: beakers (to collect water), timers (for timing use).